

MINUTES OF THE FACULTY-STAFF MEETING

MONDAY, JANUARY 14, 2002, MCBETH RECITAL HALL

President Andy Westmoreland called the meeting to order and welcomed everyone back for the spring semester of 2002.

Prayer requests were taken and brought to the Lord in prayer by Terry Carter.

Following prayer, Barbara Pemberton who will be teaching a section of Interpreting the Bible and World Religions was introduced, as well as Cliff and Cynthia Case, Missionaries in Residence.

President Westmoreland congratulated Dean Phil Rice and the School of Business faculty for their efforts in becoming accredited by the Association to Advance Collegiate Schools of Business. A phone call acknowledging accreditation was received last week; a letter affirming accreditation should arrive in the near future.

The NCATE Board of Examiners visit has been delayed until April 20-24 due to the September 11 event, President Westmoreland reported. He also announced that 392 applications for admission for the fall, 2002 semester, had been received as of December 31, 2001. This represents the largest ever year end total; as of the same date in 2000, 271 applications had been received.

President Westmoreland indicated that Heather Sanders would be joining Admissions Counseling during the first part of February. Heather will be working south Texas.

In concluding his report, President Westmoreland mentioned that Ian Cosh and the Strategic Planning Council continue to refine the strategic planning process and will soon be reporting on activities and events planned during the next twelve months. He indicated that the day before the fall faculty-staff meeting may be used on a regular basis for strategic planning.

Bill Phelps, Chair of the Technology Committee, thanked committee members Randall Wight, Patrick Houlihan, Preben Vang, Jeanie Curry, Tona Wright, Terry Sergeant, Bill Dixon, Deborah Root, Jeff Root, Charles Wright (ex officio), and Richard Stipe (ex officio). Bill reported that the committee had discussed student ownership of PCs, a wireless network, Web based course management, as well as other issues relating to technology. He indicated that the committee would be conducting a campus tech survey to seek direction in making the next wave of technological improvements.

Bryan McKinney, University Counsel, gave a legal awareness update. He emphasized the importance of faculty explaining to students expectations relating to the new Covenant on Academic Honor. Bryan stressed the need for faculty to give students a good example in abiding by copyright laws. He indicated that disability law does require

reasonable accommodations for those with disabilities in the classroom; it does not require the university to fundamentally alter courses.

Joe Franz, Vice President for Development, reported on the Faculty/Staff Circle of Excellence Campaign. The Administrative Council is at 100 percent participation, and has made contributions equaling 174 percent of its goal. The current participation rate for faculty is 95 percent; for staff, it is 86 percent. The Maintenance/Custodial Department is working toward establishing a \$25,000 endowed scholarship.

Joe stressed that the goal is to have 100 percent faculty/staff participation in order to make the campaign to the outside constituents of Ouachita more effective. He thanked all of those who had made pledges.

After the update, certificates of appreciation were presented to all those having leadership roles in the campaign. Appendix I provides a list of these individuals.

Joe Jeffers, Chair of the Faculty/Staff Circle of Excellence Campaign, thanked all the chairs and vice chairs for their work, as well as those who had made pledges. Joe emphasized the importance of 100 percent participation among faculty and staff.

President Westmoreland also expressed his appreciation to all those who had made the faculty/staff part of the campaign a success. He thanked the Honorary Chairs, Ben Elrod and Dan Grant, for attending today's meeting.

Lane Smith reported on the Title III Task Force headed by Lewis Shepherd. He indicated that there were thirteen to fourteen faculty-staff members on the Task Force. The Task Force began meeting toward the end of November and has determined that the development of a retention program will likely be the focus of a grant request.

Keldon Henley, Dean of Students, stressed that significant changes had been made in social club induction last year. Keldon encouraged all those present to read the Guidelines for Induction, and indicated that he would circulate a list of students pledging each club. He thanked the Student Life Committee and social club sponsors for their work.

Keldon reported that one case had been referred to the Judicial Council established under the Covenant on Academic Honor. He encouraged faculty to refer cases.

Hal Bass, Chair of the University Committee, submitted a proposed revision of the Faculty Constitution and Bylaws. A revision was needed mainly to reflect the addition of four new schools. The proposed revision will be voted on at the spring faculty meeting.

Marty Perry, Chair of the Faculty Development Committee, reminded faculty that the peer observation and videotaping schedule is available online. He encouraged faculty to participate in these two faculty development activities.

Marty indicated that the deadline for sabbatical proposals for the 2003-2004 academic year would be February 18, 2002. He announced that Charlie Fuller and Tom Greer had been awarded full year sabbaticals for the 2002-2003 academic year. Wayne Bowen, George Keck, Jeanna Westmoreland, Isaac Mwase, and Bob Webster have been granted semester sabbaticals.

Acting Dean of Academic Affairs Charles Wright announced that contributions had been made to replace the floor in the Art Gallery and remodel the area in front of the Recital Hall. The work is expected to take six to eight weeks.

Vice-President Richard Stipe made the following announcements:

1. Improvements in handicap access are currently underway; he cited the concrete work in front of Berry Chapel as an example. Automated doors will gradually be added in high traffic areas.
2. An entirely new menu is now offered in the Tiger Grill. He encouraged everyone to take advantage of the food service plan for faculty and staff.
3. Women's softball has been added as a part of the Gulf South Conference. The university has leased Sully Anderson Field for use by the team, and plans to upgrade the field.

Acting Dean Charles Wright noted the necessity of faculty being in their offices this afternoon and tomorrow to help advisees with registration. He indicated that the placing of a hold on pre-registration is being considered if a student has not had a graduation check by the end of the semester preceding the student's last semester at Ouachita. Dr. Wright pointed out that the possibility of moving May commencement to the Jones Performing Arts Center and having two services is under study.

The meeting adjourned at 9:50 a.m.

Respectfully submitted,

Eddie Ary, Faculty Secretary

Appendix I

Faculty-Staff Circle of Excellence Campaign Leaders

Joe Jeffers, Chair of the Campaign

Ben Elrod and Dan Grant, Honorary Chairs

Lewis Shepherd, Administrative Council

Vice Chairs: Bill Dixon and Randy Garner

George and Ouida Keck, Faculty Chairs

Education Section Chair: Charles Chambliss

Vice Chairs: Freddie Jolley and Tona Wright

School of Humanities Chair: Bill Downs

Vice Chairs: Roy Buckelew and Tom Greer

School of Business Chair: Margaret Wright

Vice Chairs: Eddie Ary, Jeanie Curry and Jim Rothwell

School of Natural Science Chair: Glenn Good

Vice Chairs: Nancy Hardman, Steve Hennagin, Faye Kucera and Alex Nisbet

School of Social Science Chair: Tom Auffenberg

Vice Chairs: Trey Berry and Randy Smith

School of Christian Studies Chair: Terry Carter

Vice Chairs: Byron Eubanks and Danny Hays

School of Fine Arts: Charlie Fuller

Vice Chairs: Sim Flora, Craig Hamilton, Scott Holsclaw, Patrick Houlihan, Jon Secrest
and Mary Shambarger, Emeriti

Coaches Chair: Craig Ward

Vice Chairs: BJ Brown, Jason Jones and Todd Knight

Bill Phelps, Staff Chair

Cone Bottoms First Floor: Judy Hollingsworth

Vice Chairs: Bettie Duke, Lisa Hill and Susan Hurst

Cone Bottoms Second Floor: Judy Jones

Vice Chairs: Phyllis Ary and John Hill

Cone Bottoms Third Floor: Charolette Allison

Vice Chairs: Gary Hancock and Sherri Phelps

Library: Ray Granade

Other Staff: Mike Kolb

Vice Chairs: Mike Ayres, Beverly Bridges, Loretta Shepherd and Lisa Turner

Trio: Free Clower

Vice Chairs: Terrence Carter, Shirley McMillan and Frances Nelson

Student Services: Margaret Frazier

Vice Chairs: Paul Bass, Rosemary Chu, Kevin Inman and Ike Sharp