

Circulation and Fines Policy

Riley-Hickingbotham Library
Ouachita Baptist University

Books and Government Documents

- Patrons – OBU and HSU faculty, staff, students, and registered community persons
- Loan Period – three weeks
- Overdue Items – 10 cents per day per item
- Lost Items – replacement cost plus a \$10 processing fee

Interlibrary Loan Books

- Patrons – OBU faculty, staff, and students
- Loan Period – 45 days with the option to renew up to 14 additional days
- Minimum ILL Fee – \$2 per item
- Overdue ILL Books – \$10 per day per item
- Lost ILL Books – replacement cost plus a \$10 processing fee

Media Materials

- Patrons – OBU and HSU faculty only (All others may review media materials in the library.)
- Loan Period – two weeks or a customized period to meet instructional needs
- Overdue Media Items – Overdue notices will be e-mailed to the patron for up to one semester. Overdue media items not returned at the start of the subsequent semester will be considered “lost.”
- Lost Media Items – replacement cost plus a \$10 processing fee